

**MEDINA COUNTY DISTRICT LIBRARY  
MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING**

August 25, 2004

The Medina County District Library Board of Trustees met in a special session on Wednesday, August 25, 2004 at 5:30 p.m. at the Medina Library in the Children's Story Room for approval of two building resolutions.

**Roll Call** was taken with the following members noted as present: Philip Duke, Karen Hammon, Cindie Schneider, Thomas Horwedel, Patricia Walker and Shereen Lakhani. Library **Staff** members present were Mike Harris; Director, Brian Hertzell; Business Manager, Betsy Gilder, Judy Leuthaeuser, Tina Sabol, Judy Scaife, Al Scheimann and Elaine Frankowski. Guest in attendance was Mike Deiwert from The Ruhlin Company.

A motion was made by Patricia Walker and seconded by Karen Hammon to approve the **Agenda** as distributed.

**Approval of Bids for Lodi** A recommended resolution approving the awarding of contracts for the Lodi Library, based upon recommendation from the Construction Manager, The Ruhlin Company, and the Project Architect, David Milling & Associates Architects was presented to the Board.

The contracts involve ten of the fourteen bid items, with a total value of \$1,600,300. We are not recommending acceptance of all bids at this time. Four of them will be adjusted or re-bid in a timely fashion in an effort to secure lower prices. Site Improvements and Landscaping need to be awarded now in order to move the project forward. Other bids in line with expectations can also be awarded at this time. The Bid Item breakdown is attached to these minutes. The General Trade and Windows will be sent out for re-bidding. The overage estimates are not as much as we had anticipated. Harris indicated that we do have pledged money available and will receive money from the sale of the current Lodi building, which could be transferred. The Board asked if we would have separate resolutions to move the money from one fund to another. Mike indicated that these would be separate resolutions. **RESOLUTION 04-29** –Upon motion made by Karen Hammon and seconded by Thomas Horwedel, it was RESOLVED: That the Medina County District Board of Trustees, Upon Recommendation from the Construction Manager, The Ruhlin Company, and the Project Architect, David Milling & Associates Architects, The Medina County District Library Board of Trustees hereby authorizes the award of contracts for the construction of the Lodi Library for all bid scopes except #4 (Masonry), #5 (General Trades), #7 (Windows), and #8 (Interior Finishes), in accordance with the Construction Documents prepared by David Milling & Associates Architects and dated July 26, 2004, including Drawings, Specifications, and All Addenda issued, and per the Bid Scopes indicated, and authorizes The Ruhlin Company to prepare Owner-Contractor Agreements for Construction for signature for the individual Contracts. The roll call vote was as follows: Karen Hammon - aye, Cindie Schneider - aye, Thomas Horwedel - aye, Patricia Walker - aye, Shereen Lakhani - aye and Philip Duke - aye.

**Authorization For Purchase of Land at Highland** - A recommended resolution was presented to the Board to purchase land for the new Highland Library. Brian Hertzell has prepared offer sheets for the purchase of land in the past. We are requesting Board authorization to offer the Highland Public School System \$52,000.00 for five acres of land as specified in current working drawings, subsequent to full survey and engineering study. If we can present this offer at their next regular meeting, it would allow our architects and engineers to fully engage in the project. **RESOLUTION 04-30** - Upon motion made by Thomas Horwedel and seconded by Karen Hammon, it was ESOLVED: That the Medina County District Board of Trustees hereby authorizes the Director and Business Manager to prepare a purchase offer for five acres of land from the Highland School System for the amount of \$52,000.00. The roll call vote was as follows: Karen Hammon - aye, Cindie Schneider - aye, Thomas Horwedel - aye, Patricia Walker - aye, Shereen Lakhani - aye and Philip Duke - aye.

At 5:45 p.m. upon a motion made by Karen Hammon and seconded by Cindie Schneider, the Board moved to enter into **Executive Session** to discuss land acquisition. The roll call vote was as follows: Karen Hammon - aye, Cindie Schneider - aye, Thomas Horwedel - aye, Patricia Walker - aye, Shereen Lakhani - aye and Philip Duke - aye.

The Board came out of **Executive Session** at 5:55 p.m. upon motion made by Karen Hammon and seconded by Cindie Schneider. The vote was as follows: Karen Hammon aye, Cindie Schneider - aye, Thomas Horwedel - aye, Patricia Walker - aye, Shereen Lakhani - aye and Philip Duke - aye. No action was taken.

The meeting was adjourned at 5:56 p.m. upon motion made by Shereen Lakhani and seconded by Karen Hammon. The vote was as follows: Karen Hammon aye, Cindie Schneider - aye, Thomas Horwedel - aye, Patricia Walker - aye, Shereen Lakhani - aye and Philip Duke - aye.

***NEXT BOARD MEETING***

**Monday, September 20, 2004, Medina County Library Annex, 7:30 p.m.**

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**Philip Duke**

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**Karen Hammon**

**President**

**Secretary**