

## MEDINA COUNTY DISTRICT LIBRARY POLICY MANUAL

Policy No: PUB-17	Title: FOUND MONEY		
Section: Public Services	Owner: Deputy Director	Resolution No: 18-41	
Board Approval Date: 07-16-2018	Staff Reviewed Date: 05-01-2024	Revised Date: 07-16-2018	Effective Date 07-16-2018

Found money is defined as unclaimed money found in the library. Found money must be safeguarded by library staff and handled according to established procedures.

Related Form: PUB-17.01 Found Money Report